

Milang & District Community Association Inc.
EXPRESSION OF INTEREST FOR
ENVIRONMENTAL WORKS PROGRAMS

Milang & District Community Association Inc. is an Equal Employment Opportunity Employer

All information provided in this Application Form will be treated *CONFIDENTIALLY*
Please write clearly and use BLOCK letters

Section 1: Personal Details

[Ms/Miss/Mrs/Mr]

Family Name: _____

First Name: _____ Other Names: _____

List any other names by which you have been employed or are known: _____

Date of Birth: ____/____/____ Gender: Male Female

Contact Phone Number: () _____ Mobile: _____

Email Address: _____

Address: _____

_____ State/Territory: _____ Postcode: _____

How did you hear about **Milang & District Community Association Inc**?

Friend MOSHCC Job Network Centrelink Other _____

Section 2: Eligibility (Tick and attach copy of appropriate identification)

To be eligible for **Milang & District Community Association Inc Projects**, you will need to be legally entitled to work in Australia.

Are you a permanent Australian Resident ? Yes No

You will be required to produce a copy of one of the following documents if you are a successful applicant.

Australian Birth Certificate Australian Citizenship Certificate

Australian Passport or Passport with Work Visa enabling you to legally work in Australia

A current Police Clearance may also be required and sought prior to commencement

Section 3: Work Choice: Association Projects offer a range of opportunities to work in different settings & roles eg – office work, volunteer management, project management, planting, nursery work, seed collection, weed control, monitoring trouble spots etc. What would be your choice?

First Project preference: 1. _____

Other preference: 2. _____

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Are you able to find your own transport to proposed pick-up points ? Yes No
(This will be essential in planning final pickup locations for projects)

Do you have a current Driver's Licence ? Yes No

Have you undertaken a National Police Clearance in the past 2 years Yes No

Have you completed Occupational Health and Safety training in the past 2 years
Yes No

Section 4: Employment Situation

Are you currently employed or studying?

Working Studying Working and Studying

Voluntary/Community Work Unemployed and looking for work

If you are working is it?

Full time permanent Part time permanent

Casual How many hours worked per week _____

Ideal working hours: Start time: _____ Finish Time: _____

If you are unemployed ?

Are you wishing to participate to meet your Mutual Obligation requirements ? Yes No

Do you have an Activity Agreement with Centrelink ? Yes No

Were you referred to our programs from Centrelink or A Job Network Member

Section 5: Employment History (commencing with your CURRENT status).

Do you have any objection to your current /previous employer being contacted ?

Tick the appropriate box: Yes No

Current Employer: _____ Phone No: _____

Position: _____ Supervisor: _____

Employed from: _____ To: _____

Project or Summary of Work: _____

Reason for Leaving: _____

Previous Employer: _____ Phone No: _____

Position: _____ Supervisor: _____

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Employed from: _____ To: _____

Project or Summary of Work: _____

Reason for Leaving: _____

Section 6: Selection Criteria

1. What would you like to achieve by joining in with this project ?

2. What attracted you to this project?

3. Which of your skills would you like to use to help build this project?

(1)

(2)

(3)

4. Do you have any previous involvement or interest in environmental, heritage and culture issues?

5. How do you see your involvement contributing to the community?

6. From your experience what are some of the challenges of working in a team? Provide an example of your own experience.

7. What skills would you like to develop that will benefit *the program*?

Do you have any other interests and hobbies?

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Have you sustained any injuries or illnesses [work related or otherwise] that may affect your ability to perform this work? Yes No

or

Have you received Workers' Compensation in the last 10 years? Yes No

If yes, to either or both, please give details (ie. nature and extent of injuries with dates incurred etc):

Section 9: Personal Information

Are you from a non-English speaking background ? Yes: No:

Are you of Aboriginal or Torres Strait Islander origin ? Yes: No:

If you answered "Yes" please let us know if you require an interpreter service or other assistance during an interview process.

Section 10: Applicant Declaration

I, _____ declare that the information provided in this form is complete and correct and I understand that if I give any false or misleading information stated in this form or in my resume, that it will render my application void.

In making my application to **Milang & District Community Association Inc.** I agree to the following conditions:

Each project involves hands-on conservation activities, appropriate accredited training and community service.

If I accept a position on a project away from my normal residential area, I am responsible for the costs of relocation to the project base and costs whilst at the project base.

All existing medical conditions or injuries which may affect my participation in **Milang & District Community Association Inc.** have been declared

Signed: _____ Date: _____

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Send your Application marked "Private and Confidential" to:

Milang and District Community Association Inc.
Human Resources c/- MOSHCC
24 Daranda Tce Milang
08 8537 0687

Enquiries To: Karyn Bradford

Phone: 85370687

Fax: 85370397

Email: moshcc@bigpond.com

Thank you for your interest in Milang and District Community Association Inc.

Section 11: Office Use Only

Date Received: _____ Received By: _____

Date Acknowledged: _____ Acknowledged By: _____

Comments: _____

RPL Interview Date _____

Time: _____

Interviewers: _____

Position Best Suited For: _____

Availability: _____

Accepted: _____

Start Date: _____

Hours: _____

Supervisor: _____

Payroll Notified: _____